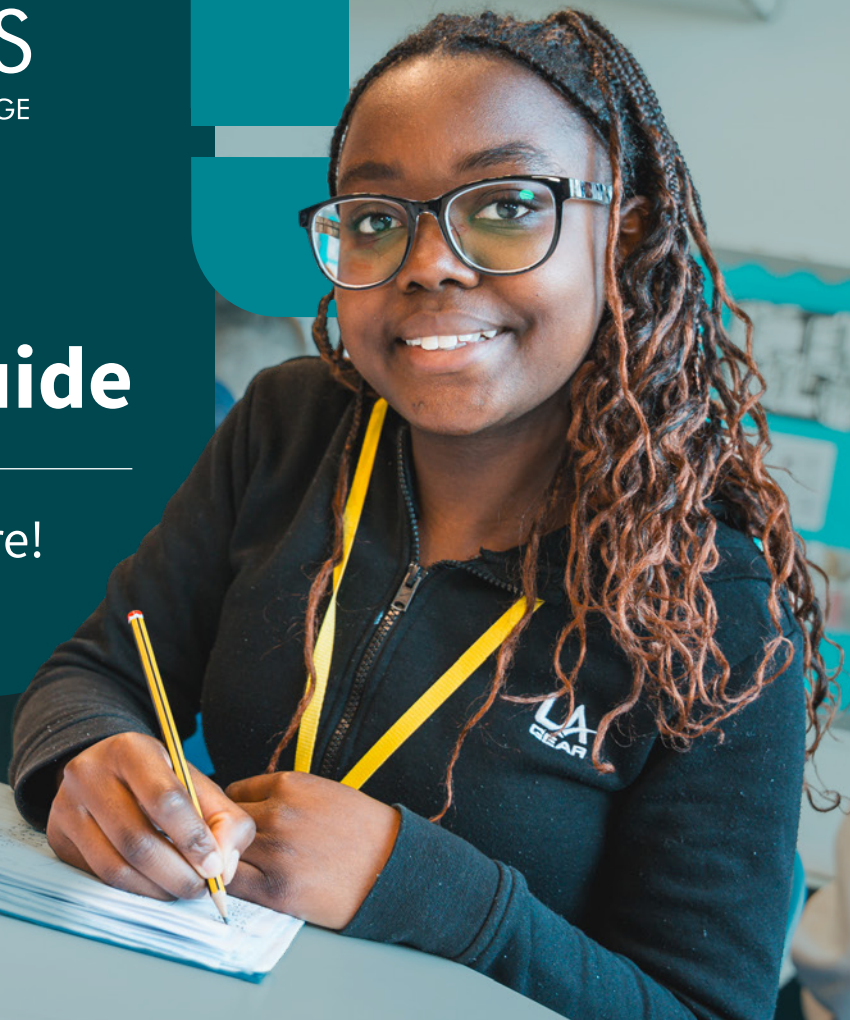




UTC Leeds Welcome Guide

Your future starts here!



“The UTC feels more mature and you can be more independent. That maturity allowed me to be a bit more prepared for university as well. If you want to be here, you’ll do well. The teachers here are top class.”

Ben Gallard

Former UTC Leeds Student



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Principal's Welcome

Welcome to UTC Leeds!

During your time at the UTC, you will develop the technical, professional and personal skills to succeed in whatever walk of life you choose – whether you decide to apply for an advanced or higher apprenticeship or focus on choosing a university degree. Whatever your future is, we're here to make sure you get there.

UTC Leeds is a friendly and lively community and you'll quickly make friends with other students that have similar interests to you and some that don't! Whilst we have a diverse community of students from different areas, cultures and backgrounds, we all have one thing in common: a shared goal to achieve. In lessons, in employer projects, in our own communities or in our futures, UTC Leeds students and staff strive to be the best that they can be.

You've chosen to come to a specialist STEM college – the best place to study science and engineering in Leeds for someone your age.

As part of your normal college day, you'll use industry-standard equipment, work with employers, enjoy challenging projects, and have a wide range of enrichment options. We're specialists in STEM education but we're also unique in the wider opportunities that we'll offer you. We recognize that education is about high-quality technical and academic qualifications that you achieve but we also want to support you on your journey to become a highly skilled, employable, independent, resilient, happy and successful adult.

Our core aim is to inspire the next generation of leading engineers, scientists and innovators. We're here to support you to become the most successful version of you.

Congratulations... your future starts here!

Hannah Wilson
Principal



Hear more from our Principal by scanning the QR code:



“

“Inspiring the next generation of leading engineers, scientists and innovators.”

UTC Leeds



Meet the Staff



Hannah Wilson
Principal



Emma Robinson-Coe
Vice Principal



Tim Smeaton
Assistant Principal



Neil Copsey
Assistant Principal



Simon Palmer
Assistant Principal



Adrian Saunders
Head of Year KS4



Megan Barthorpe
Admissions &
Pastoral Manager



Ruth Leckenby
Pastoral Manager



Sarah Ellis
SENDCo



Teresa Candido
Attendance and
Welfare Officer



Karla Bennett
Head of Sixth Form

Term Dates

Important dates for your diary!



Half Term 1: Tuesday 1st September -
Friday 23rd October 2026

Half Term 2: Tuesday 3rd November -
Friday 18th December 2026

Half Term 3: Monday 4th January -
Friday 12th February 2027

Half Term 4: Monday 22nd February -
Friday 2nd April 2027

Half Term 5: Monday 19th April -
Friday 28th May 2027

Half Term 6: Monday 7th June -
Friday 16th July 2027

Bank Holidays

- Friday 25th December 2026
- Monday 28th December 2026
- Friday 1st January 2027
- Friday 26th March 2027
- Monday 29th March 2027
- Monday 3rd May 2027
- Monday 31st May 2027

Training Day Closures

- Tuesday 1st September 2026
- Monday 2nd November 2026
- Monday 4th January 2027
- Monday 19th July 2027
- Tuesday 20th July 2027



Year 10 and 11:
Please arrive by
8:15am ready for an
8:30am start.



The College Day

Your timetable will look something like this:

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:30 - 8:45	PT	PT	PT	PT	PT
8:45 - 9:35	Lesson 1	Lesson 1	Lesson 1	Lesson 1	Lesson 1
9:35 - 10:25	Lesson 2	Lesson 2	Lesson 2	Lesson 2	Lesson 2
10:25 - 10:45	Break	Break	Break	Break	Break
10:45 - 11:35	Lesson 3	Lesson 3	Lesson 3	Lesson 3	Lesson 3
11:35 - 12:25	Lesson 4	Lesson 4	Lesson 4	Lesson 4	Lesson 4
12:25 - 12:55	Lunch	Lunch	Lunch	Lunch	Lunch
12:55 - 13:45	Lesson 5	Lesson 5	Lesson 5	Lesson 5	Lesson 5
13:45 - 14:35	Lesson 6	Lesson 6	Lesson 6	Lesson 6	Lesson 6
14:35 - 16:35	Societies/ Intervention	Societies/ Intervention	Societies/ Intervention	Societies/ Intervention	Societies/ Intervention

This is a guide timetable, reflecting an ordinary day for a Year 10 student. Timetables vary slightly between year groups: Key Stage 5 (Year 12-13) students, for instance, do not have Profile Team (PT) morning meetings.

KS5 Students: timetable will be bespoke based on course choices.

All students will be assigned Values & Professional Skills as part of their programme of study. Any free lessons become study periods for independent learning, self-study, or intervention.

Your First Week

The first week of the year is 'staggered' to help get everyone settled in.

Make sure to note down which days you should be in college!

- Monday 31st August - Bank Holiday
- Tuesday 1st September - Staff training day
- Wednesday 2nd September - Year 12 start & 13 return
- Thursday 3rd September - Year 10 start
- Friday 4th September - Year 11 return



Employability Skills



Adaptability & Resilience

Using strategies to deal with change and overcome setbacks



Communication

Listening to others closely, and also expressing yourself clearly



Creativity & Innovation

Using your imagination to come up with new ideas



Leadership

Motivating and managing others to achieve a shared goal



Organisation & Time Management

Managing yourself and others to achieve a specific goal



Problem-solving

Finding a solution to a situation or challenge



Teamwork

Working cooperatively with others to achieve a shared goal



Technical skills

Effectively using technical equipment

When UTC Leeds opened, a group of employers identified seven employability skills that they felt were lacking in new graduates from university. We have embedded these seven skills in our curriculum to help ensure that our students are extremely employable by the time they leave us.

When students have demonstrated excellence in an employability skill, they receive a pin badge which they can wear with pride! Any student who collects all seven badges will be especially commended.

unifrog

At UTC Leeds we use Unifrog to support you to explore and prepare for your destination. As part of our CEIAG strategy, you will track all of your employer interactions & skills development.





Our Future Engineers Manifesto

Alongside our employability skills, we also aim to:

1. Create Future Engineers who understand the transformative and enhancing capabilities of engineering.
2. Create Future Engineers who have been exposed to industry, with an understanding of how industry works and how to conduct themselves in those environments.
3. Develop Future Engineers who favour simplicity and impact over convoluted approaches and unnecessary complexity.
4. Produce collaborative, conscientious Future Engineers who have the ability to learn and gain inspiration from the people and places around them.
5. Generate progressive Future Engineers who have a raised awareness of new and developing technologies and their potential impact on society.
6. Develop critically reflective Future Engineers who are not afraid to challenge their environments and question the

Employability Skills



Adaptability and resilience

- Review how effective methods and actions have been.
- Be able to describe the concept of and reasons for continuous performance improvement.
- Carry out continuing professional development necessary to maintain and enhance competence.
- Exercise autonomy and judgement within limited parameters.



Communication

- Communicate technical and other information appropriately and effectively.



Creativity and Innovation

- Undertake your work in a way that contributes to sustainable development.



Leadership

- Accept responsibility for the quality of work of self and others.
- Know which professional institutions might consider you as a member if you pursue studies in higher education or via an Apprenticeship.
- Take responsibility for initiating and completing tasks and procedures, including responsibility for supervising or guiding others where relevant.



Organisation and time management

- Select, organise, and use information and other resources effectively to complete tasks, considering cost, performance, confidentiality, security, quality, availability, health, safety, and environmental impact.
- Work reliably and effectively without close supervision and in accordance with appropriate codes of practice.



Problem Solving

- Be aware of the nature of the area of study and have awareness of different perspectives or approaches within the area of study.
- Interpret, synthesise, and use knowledge of underlying concepts and principles associated with the area of study.
- Assess the validity, reliability, and credibility of information.
- Identify and/or respond to tasks, problems and opportunities and apply appropriate diagnostic methods to identify causes and guide the development of satisfactory solutions.



Adaptability and resilience

- Work effectively and appropriately with colleagues, clients, suppliers, and the public.



Communication

- Review, interpret, evaluate, and select appropriate scientific, ICT, or engineering and technology data, techniques, procedures, and methods to undertake tasks, make sound judgements, and provide explanations.
- Use relevant scientific, ICT, or engineering and technology understanding, methods, and skills to complete tasks and address problems that may be complex and non-routine.
- Comply with relevant codes of conduct and practice.
- Manage, use, and apply safe working practices.



Uniform

The UTC Leeds uniform policy is designed to support a purposeful and safe working atmosphere. We have aimed to make our uniform smart, sensible and comfortable to support you with preparing for the world of work.

For all students:

- Long hair must be worn off the face and tied back in practical lessons for health and safety reasons.
- Makeup should be subtle.
- Jewellery should be limited to one set of simple studs per ear.
- School bags should be rucksack or messenger style bags.



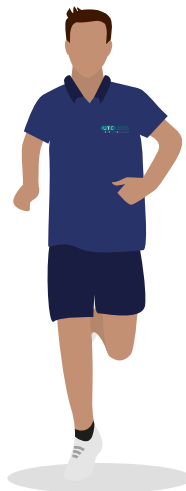
KS4:

- Tailored trousers (no leggings or jogging bottoms)
- UTC Leeds branded navy blue shirt.
- UTC Leeds branded zip top
- Formal, black leather full shoe with black laces (no trainers, boots, stiletto heels, open shoes or pumps).
- Plain black or navy socks.
- Belts must be leather with a plain buckle.
- Any clothing worn under shirts must not be visible.
- Coats are not permitted to be worn inside the college building.



A full PE kit must be worn by all Y10 & 11 students when taking part in any sporting activities:

- UTC Leeds branded PE polo top
- White or black crew socks
- Trainers
- Shorts or tracksuit bottoms
 - Navy or black shorts or tracksuit bottoms.
 - No combat style bottoms or shorts.
 - No branding or one small logo.



Branded uniform is available from our school supplier, Whittakers.

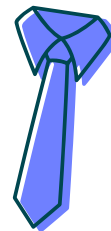
(whittakersschoolwear.co.uk)



Sixth Form

A casual dress code is permitted in the sixth form. Some examples:

- Jeans, trainers and hooded sweatshirts are all allowed.
- No ripped jeans, crop tops, joggers or leggings.
- Coats are not permitted to be worn inside the college building.
- All KS5 students must wear a UTC lanyard and badge at all times unless in the workshop.
- Footwear should be appropriate for a lab or workshop (no sliders, open toe shoes etc)



Equipment

You should ensure that you always bring the following equipment to the UTC.

Essential:

- Pencil case.
- Pens (black / blue and red).
- Rubber.
- Pencil sharpener.
- Pencils.
- Scientific calculator.
- Ruler.
- Protractor.
- Pair of compasses.
- Combination padlock for lockers.
- A lever arch file for each subject with dividers. (KS5 only.)
- Plastic wallets in each file.
- Glue stick.

fx-83GT CW+ or
fx-85GT CW+ for KS4

or

fx-991CW+ UK for KS5
and KS4 students who
anticipate doing A Levels.

Desirable:

- Coloured pencils.
- Purple Pen.
- Highlighters.

If you have any questions regarding uniform or equipment, please contact the pastoral team.

Y10 & Y11: Adrian Saunders

Y12 & Y13: Ruth Leckenby



Useful Info for KS4:

- All KS4 students will leave their bags and coat in their assigned locker throughout the day.
- Students must provide their own lock for their locker.
- KS4 students will be provided with a UTC branded pack to carry around their equipment.

Catering

The canteen at UTC Leeds opens an 8:00am for breakfasts and is available at both morning break and lunchtime.

All Street Feast, Curry and Pasta Pot options come with a set side dish, such as: chips, homemade wedges, garlic bread, rice and naan, vegetable selection and gravy etc.

Please note: any paninis which are not on the menu are available as a preorder (to be ordered before the end of break, ready for lunch).

The canteen caters for all dietary requirements. Students should notify staff of any food allergies as soon as possible, well in advance of your induction day / first day at college

Sample Menu

Week 1	Monday	Tuesday	Wednesday	Thursday	Friday
Street Feast 1	Chilli beef burrito	UTC tower burger (chicken)	Pizza slice	Yorkshire pudding wrap (beef)	Traditional fish and chips
Street Feast 2 (v)	Vegetable burrito	UTC tower burger (veg burger)	Pizza slice	Yorkshire pudding wrap (veg sausage)	Jacket potato (with filling of choice)
Curry / Pasta Pots	Chicken balti	Arrabbiata (v)	Chicken tikka	Tomato and herb pasta (v)	Jacket potato (with filling of choice)
Hot Panini of the Day	Cheese and tomato (v)	Chicken tikka	Tuna mayo	Cheese and tomato (v)	Chicken tikka

Our menu changes on a weekly basis.

We use a cashless catering system at UTC Leeds which means students are not required to bring money into college. You will use the Arbor Parent App to pay for food, trips and resources. Instructions on how to set this up will be sent out in your Arbor welcome pack.

Useful Apps for Students



Arbor Student App



Microsoft Teams - independent learning



Microsoft Outlook - college email

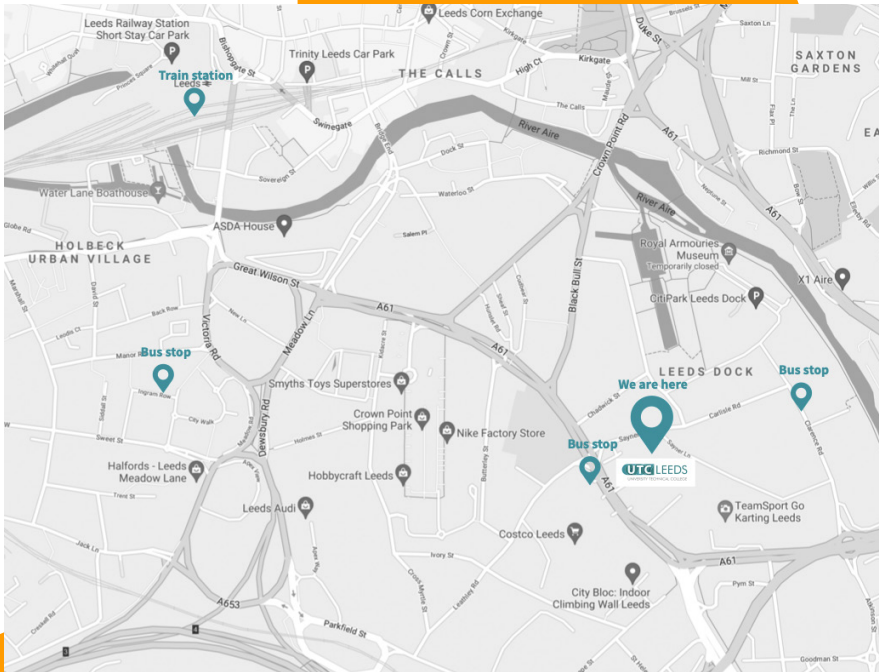


Unifrog - We use Unifrog to support you explore and prepare for your destination. As part of your UTC Leeds journey you will track all of your employer interactions, employer visit evaluations & skills development in Unifrog.



Travel

We know that working out the fastest and cheapest way to get into college can be an extra stress when you're settling in! We've done the hard part for you and provided some information on the easiest ways to get to the UTC.



Our Location

We are located next to the Braime Pressings factory on Hunslet Road, opposite Costco and a five-minute drive from Leeds Railway Station and the Bus Station.



By Bus

Leeds Bus Station is a fifteen-minute walk from UTC Leeds. There are also frequent bus services from the Bus Station to Hunslet Road, which take approximately five minutes.

Service Number	Bus Station Departure Times
110	08:03am, 08:18am
141	08:07am
444	08:08am

By Train

Leeds Train Station is a 10-15 minute walk from UTC Leeds. There is also a frequent bus service from the Train Station to Clarence Road, which takes approximately thirteen minutes.



Further Information

- Half Fare Travel: Visit <https://bit.ly/3tU1aiC>
- Free Travel Pass: Visit <https://bit.ly/2Qn5Q2C>
- Bus Timetables: Visit <https://bit.ly/33Ni5ZB>



Education
Pass



Applying for free
school travel



Journey
Planner

Financial Support

At UTC Leeds, we are committed to ensuring that every student has access to the resources and support they need to succeed. As part of this commitment, we offer financial assistance through Free School Meals (FSM)—available to eligible families based on national criteria—the Post-16 16–19 Bursary, which supports Sixth Form students with essential education costs, the RMAT Access Fund, and Pupil Premium. These funds are designed to remove barriers to learning and ensure every student can fully participate in collegelife. For more information about Free School Meals, Pupil Premium, the Post-16 16–19 Bursary, and the RMAT Access Fund, please visit our website where you'll find full details on eligibility, how to apply, and the support available to students.



Enrichment at UTC Leeds

At UTC Leeds, we believe that learning extends beyond the classroom. Our enrichment programme offers students the opportunity to explore new interests, develop skills, and build friendships through a wide range of after-college clubs and activities. These sessions run at the end of the college day and are designed to support creativity, teamwork, wellbeing, and personal growth.

Each year, our enrichment offer evolves to reflect the interests and passions of our students. Popular activities have included Lego Club, Dungeons & Dragons, Chess Club, Basketball, Football, Embroidery, Coding Club, and Esports. New clubs can be introduced at any time based on student demand, ensuring the programme remains engaging, inclusive, and responsive to our college community.

Enrichment at UTC Leeds helps students broaden their experiences, connect with others who share similar interests, and cultivate valuable skills that support their academic and future career pathways.





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**Resilience
Multi Academy
Trust**