

Arbor Parent Guide - University Technical College Leeds

Welcome to Arbor Parent Portal

Arbor allows parents and carers to access important information about their child's education in one convenient place.

Using the Arbor Parent Portal and Arbor App, you can stay informed about your child's attendance, behaviour, progress, timetable and communications from UTC Leeds.

Getting Started

Download the Arbor App

The Arbor Parent App is available free on:

- Apple App Store
- Google Play Store



Alternatively, access the Parent Portal through your web browser.

Signing In

1. Open Arbor Parent Portal or App.
2. Enter the email address **registered with UTC Leeds**.
3. Select **Forgot Password** if accessing for the first time.
4. Follow the instructions sent to your email.

What Can Parents View?

Communications

Receive:

- College announcements
- Letters
- Event information
- Parents' Evening invitations
- Emergency updates

Please ensure your contact details remain accurate as Arbor is our primary form of communication.

Updating Information

You will be able to check and update:

- Contact details
- Emergency contacts
- Medical information
- Consents and permissions

Contact the college if any information requires amendment. enquiries@utcleeds.co.uk

Attendance

View:

- Current attendance percentage
- Daily attendance records
- Late arrivals
- Absences

Behaviour and Professional Conduct

Parents can see:

- Positive points and achievements
- Behaviour incidents

This provides opportunities to celebrate success and discuss any concerns promptly.

Timetable

View:

- Daily timetable
- Lesson locations
- Staff teaching each subject

Useful for supporting organisation and preparation.

Assessment and Progress

Throughout the year, Arbor may be used to share:

- Student Appraisal & Progress reports

Parents are encouraged to discuss progress regularly with their child.

Frequently Asked Questions

[I cannot log in.](#)

Use the **Forgot Password** option first. If issues persist, contact UTC Leeds.

[I have changed my email address.](#)

Please notify the college so records can be updated.

[Can both parents have access?](#)

Yes, provided parental responsibility/contact details are held by the school.

[How often should I check Arbor?](#)

We recommend at least once per week.

Need Help?

If you require support with Arbor Parent Portal:

UTC Leeds  enquiries@utcleeds.co.uk  0113 353 0140